

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of September 23, 2014, 2014
Date: September 23, 2014

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Depta, Doherty, Hutchins, Ives, Johnson, McCurdy and Schlack

Members Absent: Jbara

Staff Present: Horton

Discussion and Action Items

- Minutes of September 9, 2014 – Approved as presented.
- Health Focused Campus –
 - On-going: Site work and environmental assessments, construction estimates & bids, programming and curriculum, food safety program and planning, adjustments to building designs, streetscape, trails, technology, sustainability and fund raising.
 - Dean McCurdy visited “Cherry Capital Foods” in Traverse City to view their food processing and distribution center with local food sourcing. He also met with WMU and an outside brewing expert.
 - MEDC may work with KVCC for the underserved population and the Health Focused Campus.
- Baccalaureate degrees and Community Colleges
 - Not appropriate for KVCC at this time.
 - WMU Deans and Assistant Deans will meet with KVCC to discuss partnership for degrees.
- Travel
 - Ken Barr Jr., Kim Garvison, Coty Dunten, Cristina Miller, Amanda Scharrer, Lauren Koontz to attend MCPA Conference in Kalamazoo, MI on October 26-27, 2014.
 - Cathy Colella, Tim Welsh plus 2 other IT personnel to attend the SARS (scheduling software) at Grand Rapids Community College on October 3, 2014.
 - Sarah Hubbell to attend the National Association of Foreign Student Advisors Region V Conference in Grand Rapids, MI on October 24-25, 2014.
 - Mary Dey to attend the American Association of Medical Assistants Conference in St. Louis, Missouri on October 17-20, 2014.
 - Kim Grubka, Wanda Scott, Charlie Fuller, Bill Wangler, Larry Taylor, Dawn Pantaleo, Christine Gearig, and Tom Buszek to attend the TRENDS Conference in Traverse City, MI on October 16-17, 2014.
 - Darrell Davies to attend the MCCB Fall Conference at Delta College in Bay City, MI on October 17,18, 2014.
 - Nancy Vendeville, Nicole McClure, Mark Sigfrids, Jon Stasiuk, Kelly Digby, Darlene Kohrman, Tim Kane, Lisa Winch, JP Talwar, Sue Hollar, and Sheila Eisenhauer to attend the MichMATYC Annual Conference “Navigating the Winds of Change” at Lake Michigan College in Benton Harbor, MI on October 3-4, 2014.
 - Cristina Miller, Justin Wood, and Krstalyn Mahl to attend the PTK Michigan Region Mini-Honors Conference at Macomb Community College on October 10-12, 2014.

- Ted Forester to attend 2015 Winter Cenergistic National Training Conference in New Orleans, Louisiana on January 19-21, 2015.
 - Linda Depta and Dawn Kemp to attend Social Media Trends at the Groves Campus, Kalamazoo, MI on September 25, 2014.
 - Tony Ide to attend 2014 Regional Storm Water Summit at Lawrence Tech University in Southfield, MI on October 3, 2014.
 - Lauren Beresford, Mamatha Pachika, Jane Otten and Stephanie Moats to attend Banner User's Group Michigan (BUGMI) at Northwestern Michigan College, Traverse City, MI on October 10, 2014.
 - Noelle Blades-Penn, LaSonda Wells, and Heidi Stevens to attend a Community College Counselor update at Grand Valley State University in Grand Rapids, MI on October 2, 2014.
 - Marilyn Schlack, Mike Collins, Kathy Johnson, Craig Jbara and Dean McCurdy to meet with legislators regarding the Health Focused Campus in Lansing, MI on October 1, 2014.
- Grants –
 - 1st Source Foundation – Submitted this week - \$40,000 for Health Focused Campus.
 - Grant request has been submitted for the Health Focused Campus will be submitted this week to the Kalamazoo Community Foundation.
 - Received \$12,500 for the Artists Forum from the Irving S. Gilmore Foundation.

Personnel Items

- Kudos
 - Sue Visser and Terry Hutchins for completing the DoD Memorandum of Understanding.
 - Darryl Chapman for his quick response in getting books to Dean McCurdy.
 - Cheryl Almeda and John Abbott for their part in the Michigan Student Success Summit.
 - Sarah Hubbell's work with international students was greatly appreciated and noted by the students she helps.
 - Mark Sheffer for all his time spent on the Violence Against Women/Clery Act compliance.
 - Rick Brill, Barbara Taraskiewicz, and Kevin Dockerty for their work on Constitution Day – September 17, 2014.
- Reality Checks
 - Enrollment
 - Budget
- Hires, Resignations and Retirements
 - Gary Nevills hired as the new Network Manager, effective September 29, 2014.
 - Jonnie Wilhite will retire effective December 31, 2014.
 - Becky Ellsworth, PT Clinician, will retire after almost 30 years, effective the end of fall 2014.
 - Glenn Davis, transferring from part-time tutor to Testing Center Supervisor, effective September 29, 2014.
 - LaJoyce Brooks, transferred from Success Advocate Coordinator to Prior Learning & Apprenticeship Coordinator, effective September 1, 2014.
 - Jessica Pickett, transferring from part-time Student Services Assistant to Paraprofessional Office Specialist at ACC, effective October 6, 2014.

Other

- Faculty/Staff Roundtable discussions at ACC – September 23 (5:00-6:30 pm) and September 24 (11:30 -1:00 p.m.) – refreshments will be served.
- Higher Learning & Budget Task Force list submitted at Cabinet today.
- Clery/Title 9/Violence Against Women – All day seminar at Oakland Community College with a Nationally recognized speaker – December 2, 2014.
- Roger Miller provided financial aid information concerning contact hours to Academic Services.
- Strategic Value Resolution updates to Kathy Johnson this week.
- January 1, 2015 – KVCC will be a non-smoking campus with the exception being that smoking is permitted inside personal vehicles. Personnel and Student Handbooks to be updated.
- Winter 2015 Class Schedule will be distributed September 29, 2014.
- Course and Curriculum strategies may be revised due to their effect on contact hours.
- Just a reminder to check your immediate area and the storage area for paperwork to shred.
- Electronics Disposal and Recycling – October 3 – NW Parking Lot - TTC Campus.

Board Planning Meeting

- Continued discussion of agenda for the upcoming fall board planning meeting.

Next Meeting

September 30 – Vice Presidents ONLY

The next regular Cabinet meeting is scheduled for 8:00 a.m. October 7, 2014 in Room 3365.